

Urban&Civic Stage 2 Complaints Form

Name	
Contact details	
Reference number	
Escalation Details:	○ Date of Stage 1 response ○ Reason for escalation: clearly state why you believe the previous investigation or resolution was incorrect or insufficient. ○ Outstanding issues: list any points from the original complaint that remain unaddressed.
Desired Outcome:	○ Describe specifically what action you would like the organisation to take to resolve the matter
Supporting Evidence:	○ Attach any new information or documents that were not considered in the initial review.

*Any personal information you provide will be handled in line with our [Data Privacy Policy](#)